

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, JUNE 29, 2017 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Lois Benson, Chairman
Dale Perkins, Vice Chairman
Vicki Campbell
Elvin McCorvey

Members absent: Larry Walker

Counsel present: Bradley S. Odom

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
John Daane, Director of Information Technology
Tim Haag, Director of Government Affairs
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Patty Sheldon, Director of Finance
Justin Smith, Assistant Director of Finance

ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE

Prior to calling the regular meeting of the Board to order, Mr. Perkins provided the invocation and led the Pledge of Allegiance.

ITEM 2 – CALL TO ORDER

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:01 p.m.

ITEM 3 – ADOPTION OF AGENDA

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to adopt the agenda as presented. Motion carried 4-0.

ITEM 4 - PUBLIC HEARINGS:

None.

ITEM 5 - OPEN FORUM

Mr. Edward Robinson, 128 Shadowlawn, Pensacola, FL, addressed the Board concerning continuous problems of a various nature at the ECUA's

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Navy Boulevard property which is impacting his property. Mr. Robinson requested that ECUA perhaps install fencing to prevent unauthorized access/use of the property.

Staff was requested to take a look at this issue to determine if there is anything ECUA could do.

ITEM 6 – PRESENTATIONS:

None.

ITEM 7 - APPROVAL OF MINUTES:

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of May 25, 2017 as presented. Motion carried 4-0.

ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 06/21/17,

G. Extension of Chemical Contracts – Sodium hypochlorite

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to extend the contracts for sodium hypochlorite to DPC Enterprises, in the amount of \$0.5840 per gallon for the first of two one-year options to extend, with pricing as agreed to by the supplier and with the approval of the Board, with payment from the appropriate line item from the operating budget. Motion carried 4-0.

H. Fiscal year 2018 budget

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the following recommendations. Motion carried 4-0.

- (1) To hold action on Scenario #3 for next year's water and wastewater budget and that the rate increase be 5% until the July Board meeting
- (2) To approve a 5% rate increase for sanitation.
- (3) To approve the budget for the Materials Recovery Facility.

ITEM 9 - OPERATIONAL ITEMS:

(a) Adoption of Resolution 17-04

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A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to adopt Resolution 17-04 - A PRELIMINARY RATE SETTING RESOLUTION PROVIDING FOR NOTICE AND PUBLIC HEARING CONCERNING THE PROPOSED ESTABLISHMENT OF A CAPITAL IMPROVEMENT FEE. Motion carried 3-1 with Mr. Perkins voting against the motion.

(b) Annual emergency services contract extension

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to approve the renewal of the Annual Emergency Services Contract with Pensacola Concrete Construction, Inc., Pensacola, Florida, for one year with funding provided from the appropriate budget line item. Motion carried 4-0.

(c) Long-term flow monitoring task order

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to authorize the Executive Director to execute a contract with Arcadis to continue long-term flow monitoring of the collection system in the amount of \$321,850 for a period of 12 months, with funding provided by a transfer of \$290,000 from CIP Project RI700 – Inflow and Infiltration to CIP Project RI702 – Flow Monitoring. Motion carried 4-0.

(d) Interlocal Agreement with Escambia County – shared use of County's Commercial Driving Training Facility

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to approve the proposed Interlocal Agreement with Escambia County relating to the shared use of the County's commercial driving training facility and testing of personnel, and authorize the Executive Director to execute the document. Motion carried 4-0.

(e) Adoption of Resolution – lease/purchase Rotochopper B-66 Horizontal Grinder

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to approve the Resolution [17-05] to enter into the capital lease/purchase with PNC Bank for \$661,163.28, and authorize the Executive Director or his designee to sign related documents as required. Motion carried 4-0.

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to adopt Resolution 17-05. Motion carried 4-0.

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ITEM 10 - INFORMATIONAL REPORTS

None.

ITEM 11 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require action.

- (a) Notification of Emergency Purchase – Emergency repairs to the North East lift station (#7)
- (b) Notification of Emergency Purchase – Repair of Dryer #2

Mr. Sorrell also reported that it is indicated in 2016 Water Quality Report that ECUA did not have any MCL violations. Further, the Annual Report is complete.

Mr. Sorrell stated the compost system continues to be back-logged and the ECUA has 73 orders backed up. Further, staff has evaluated a bagger operation on a trial basis for the compost which appears to be successful.

Mr. Perkins commented that since the purchase of the bagging system is within the Executive Director's purchasing authority, that Mr. Sorrell move as fast as possible to purchase the system.

Mr. Sorrell reported that the operator of the MRF, Zero Waste, will be conducting a composition study, at their expense, to determine the type and volume of recyclables coming in.

Also, Mr. Sorrell indicated that he would be bringing to the July Board meeting a recommendation for the Pensacola Beach reclaimed water tank and the Guillemard emergency storage tank. Further, he would like to meet individually with each Board member to review the bids on the emergency storage tank.

Mr. Sorrell advised that the Spanish Trail well is back on-line and is producing high quality water, same as Sweeney well. Also, the Airport North well will be back in service in two to three weeks.

In response to a question from Mr. McCorvey, Mr. Sorrell stated that he does not know how the recent abundant rains will impact the ECUA revenues.

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ITEM 12 - ATTORNEY'S REPORT

Mr. Odom reported on a development order issued by the County for a project that would be impacting an ECUA well field and an appeal has been filed in this regard.

Mr. Odom reported the ECUA prevailed in a hearing in the North Hill case in which the complaint felt there was a Sunshine Law violation.

Also, Mr. Odom reported they are working on compliance issues regarding an ECUA contractor and they are trying to get the contractor into compliance.

ITEM 13 - UNFINISHED BUSINESS

None.

ITEM 14 - NEW BUSINESS

None.

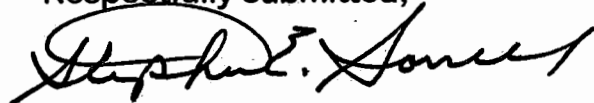
ITEM 15 - BOARD COMMUNICATIONS

None.

ITEM 16 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 2:36 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director and
Secretary

**APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 07/27/17.**

- (X) Without corrections/amendments.
() With corrections/amendments being: